



What we do today, matters tomorrow.

SCHOOL MEALS DEBT POLICY

Stokes Wood Primary School has adopted a clear 'no debt' policy relating to the school meal service. If debts are incurred, then the school budget has to pay for them. This means that money which should be spent on the children's education is used to pay for debts incurred by parents. Every parent will agree that this is unacceptable and we request that all parents give this policy their full support.

No parent would take their child to a restaurant and expect them to be given food without paying; the same applies at school. If parents believe that their children may qualify for Free School Meals please contact the office for more details. This allowance is a statutory right and it is important that you use it if you qualify. We will help you all we can with your application.

Parent/s must pay in advance for the school meal by sending in cash or a cheque in a marked envelope. Children will not be provided with a school meal unless it is paid for, except those that are entitled to free school meals. If a parent genuinely forgets to pay in advance, the school may grant a debt allowance of 1 meal. However this debt must be paid the next day and future meals must be paid in advance before any meal is provided. If the debt is not cleared, parents must either provide a packed lunch or take the child home for lunch. In a case when a debt payment is not received nor a packed lunch provided, the Headteacher will phone the parent to ask them to come to school with the money. Otherwise they must provide sandwiches before lunch time or arrange to take their child home for lunch.

If payment of the debt is not received by the next day, the Headteacher reserves the right to begin legal proceedings against parents to recover the debt. Social services may also be informed that these parents are not carrying out the responsibility of care by not providing food for their children at lunchtime.

We hope that by implementing this debt policy we are able to help parents manage school dinner money better and at the same time ensure that all money that is for children's learning is available for that purpose.

If you have any concerns about the above policy or wish to discuss any part of it, please don't hesitate to contact me.

With best wishes,

JANE GADSBY
Headteacher



Headteacher: Mrs J Gadsby
Deputy Headteacher: Miss E Stone, BA. Hons
Stokes Wood Primary School, Blackett Avenue, Leicester LE3 9BX
T: 01162 875305 F: 01162 321032 office@stokeswood.leicester.sch.uk

