



## STOKES WOOD PRIMARY SCHOOL PEEP/GEEP POLICY

### **Purpose**

The purpose of a Personal/Generic Emergency Evacuation Plan (PEEP/GEEP) is to enable visitors, staff, children and other people in the building with restricted mobility or those who may not be able to evacuate unaided to become familiar with the layout, evacuation procedures, available equipment and communication devices. If you feel that this document does not provide you with sufficient information or that you require further assistance, please contact the Site Manager.

### **Building**

The main building is all on ground floor as are the external mobile classrooms. The majority of the classrooms on the ground floor have an external fire exit. There are some stairs around the main school building and mobiles. Ramped access is available outside all fire exits that are higher than exterior floor level. Several accessible fire exits are available at ground level in all corridors and some rooms.

### **Action required on hearing the fire alarm**

If able, you should leave the building immediately by the nearest fire exit (see attached floor plan) and report to the nearest assembly points for the building. If you are unable to evacuate the building unaided, please ask for assistance on entry and prior to arrival at the school, please inform the main reception so arrangements can be made.

### **Assembly Points**

There are several assembly points around the school. Please make your way to the nearest fire assembly point and report to the Appointed Fire Safety Person for that area who will sign you in.

### **Other recommendations**

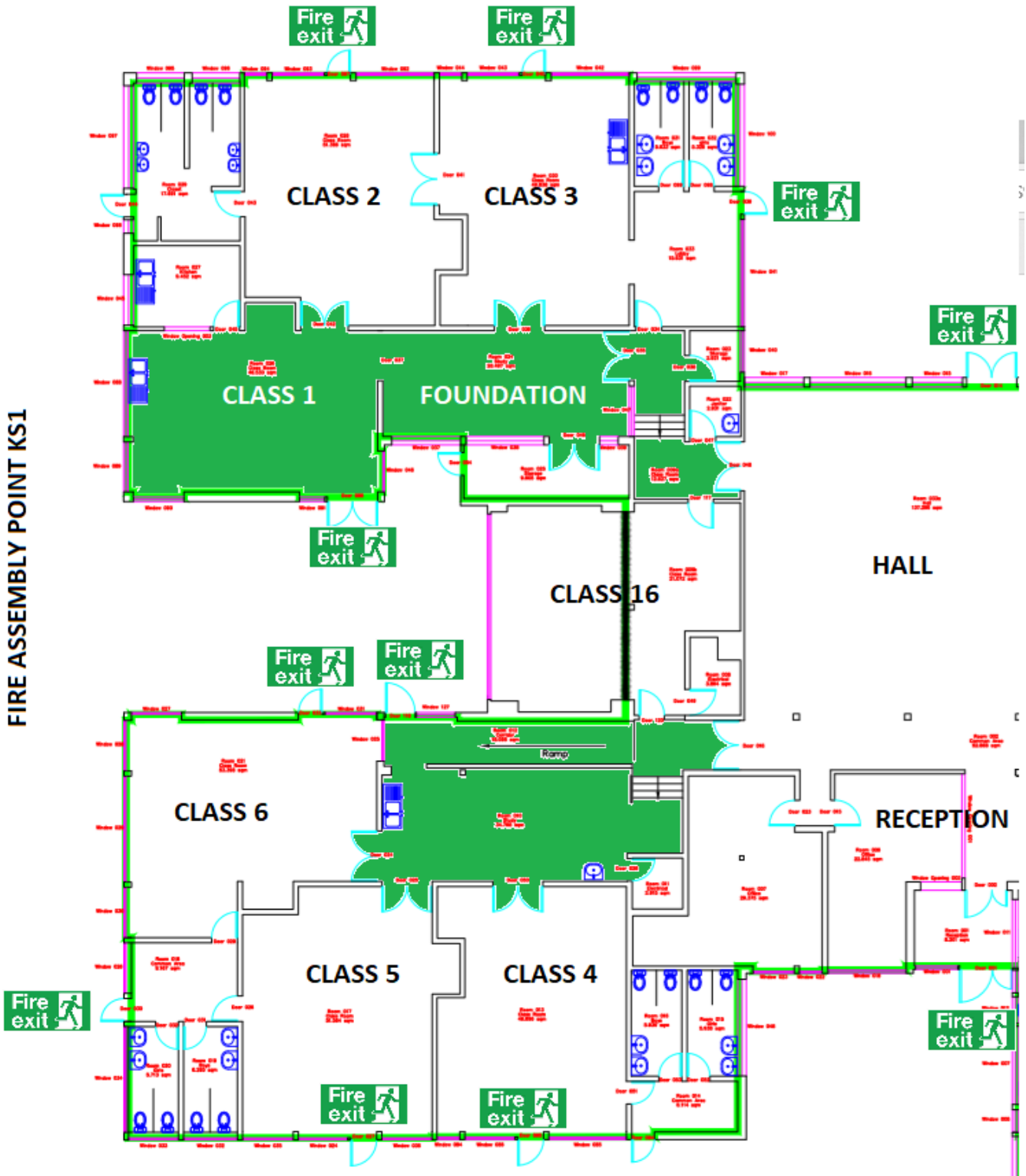
It is recommended that all visitors to Stokes Wood Primary School should familiarise themselves with the fire alarm signals and floor layout. Floor plans with locations have been provided with this document.

\*Unfortunately a Deaf Alerter system is **NOT** installed in this building



Stokes Wood  
Primary School

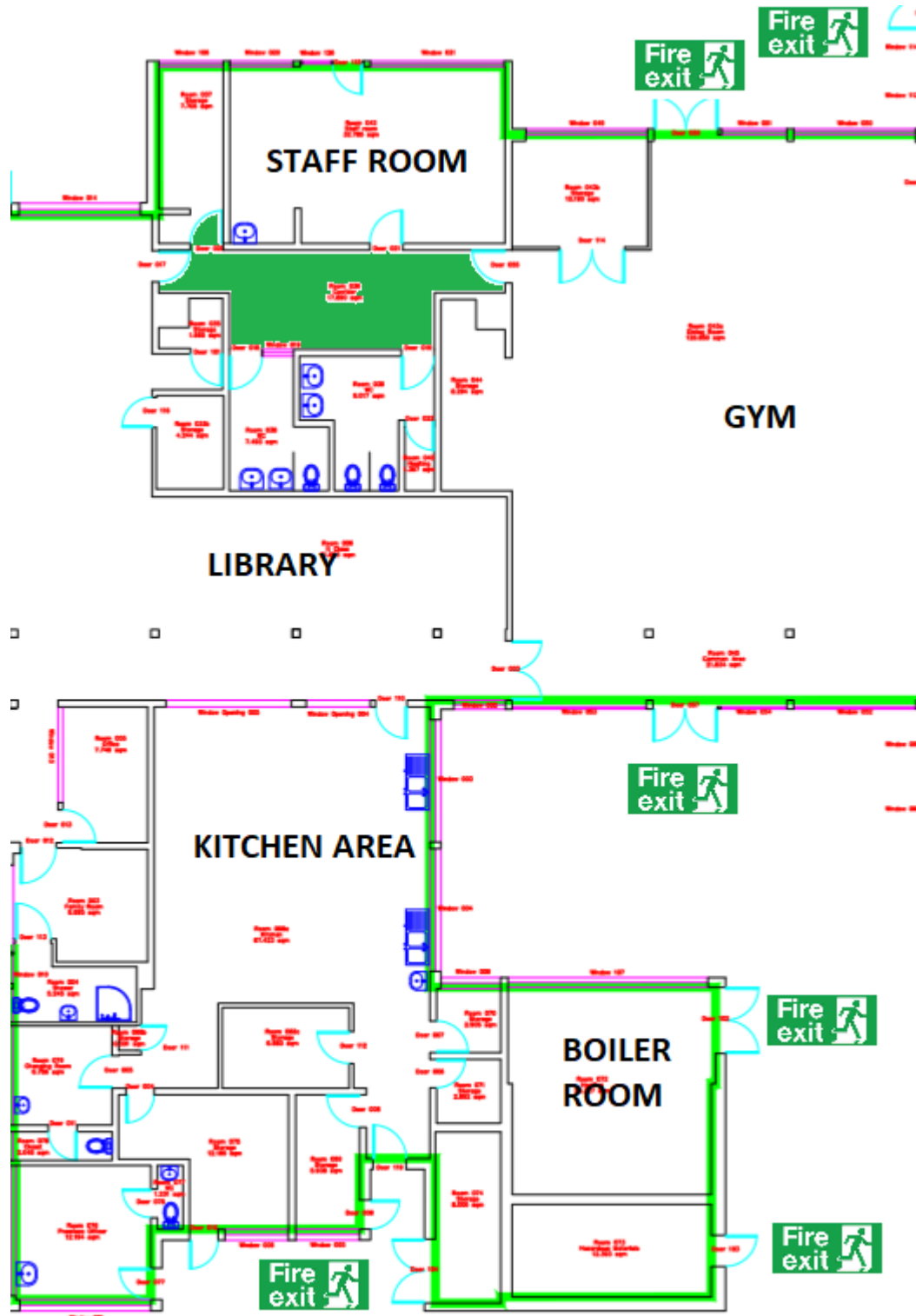
RECEPTION/KS1 AREA/FOUNDATION AREA AND HALL



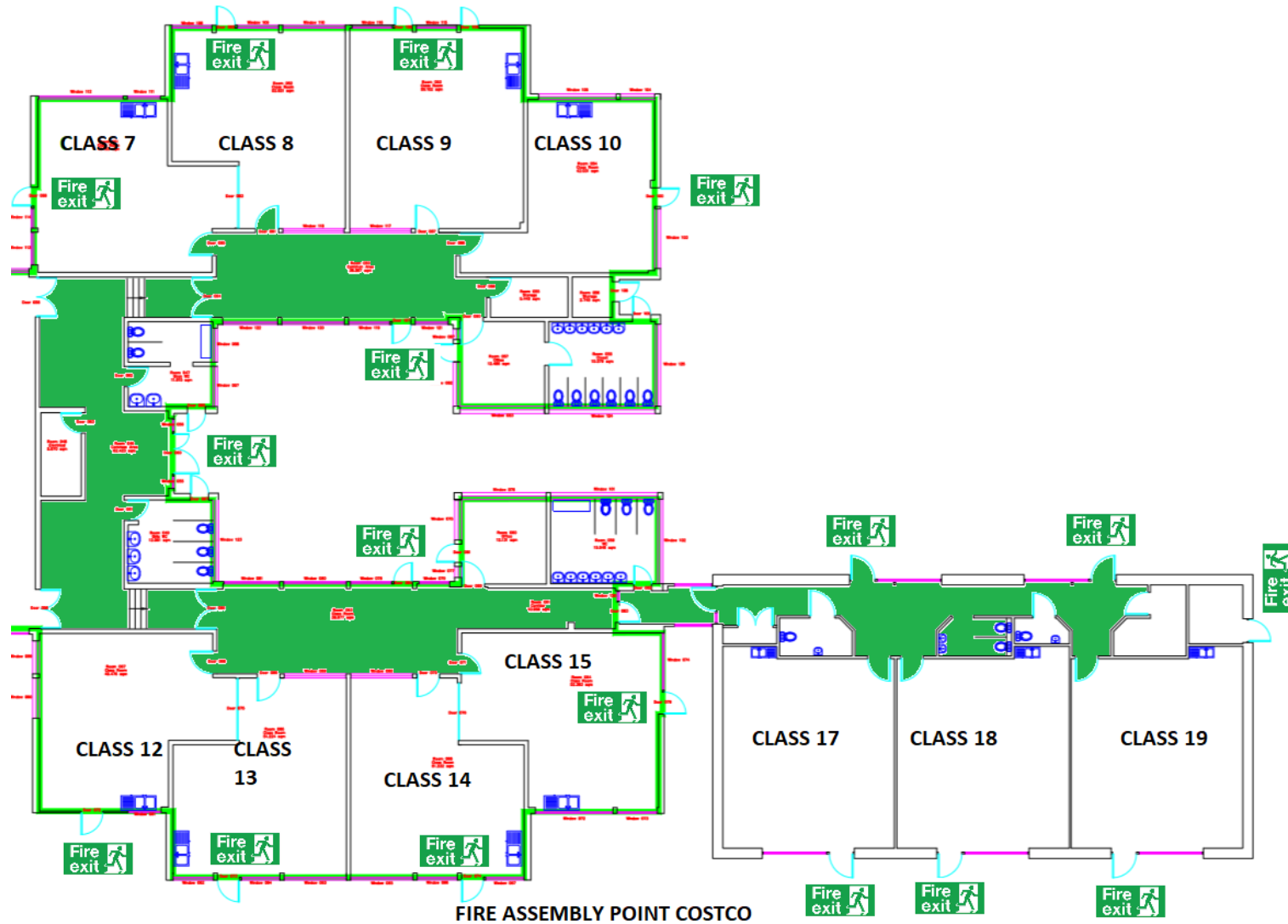


**Stokes Wood**  
Primary School

**STAFF ROOM/GYM/LIBRARY AND KITCHEN AREA**



KS2/3 AREA/ YEARS 4 AND 5 AREA AND NEW BUILD



**MOBILE CLASSROOMS**

**FIRE ASSEMBLY POINT BEHIND MOBILES**

